

DONATION FORM

HM Revenue and Customs No: X6296

Please fill in the whole form and return to:

Development and Alumni Relations, University of Cambridge

GiftRegistryEnquiries@admin.cam.ac.uk

1 Quayside, Bridge Street, Cambridge, CB5 8AB



YOUR DETAILS		
Title & full name(s)		
Home address		
County	Post/Zip code	
Country	Email	

GIFT AID FOR UK TAX PAYERS

Boost your donation by 25p of Gift Aid for every £1 you donate!

Gift Aid is reclaimed by the University of Cambridge from the tax you pay for the current tax year. Your address is needed to identify you as a current taxpayer. HM Revenue and Customs current time limits and regulations outline that Gift Aid can be claimed on all future donations and any giving **four years prior** to the date of a signed Gift Aid Declaration.

To find out more about Gift Aid: gov.uk/donating-to-charity/gift-aid

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I would like the University of Cambridge to claim Gift Aid on my donation, and any future and previous donations, where applicable within HM Revenue and Customs time limits and regulations until I notify otherwise. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Date

Signature/Name(s)

GIFT DETAILS

I would like to make a:	Any further details about your gift?
regular gift (and have completed the Direct Debit Instruction overleaf)	
single gift (and have completed the details below)	
Single gift	
I would like to make a single gift of:	Donate Online at https://www.philanthropy.cam.ac.uk/give-now/vitreo
□ £10 □ £30 □ £50 □ Other	Donate by cheque payable to 'The University of Cambridge'
Donate by Credit/Debit card: MasterCard Visa	Maestro
Cardholder's name and initials as they appear on the card:	
CARD NUMBER	EXPIRY DATE SECURITY NO.
Signature/Name:	Date:

Contact us

By post: Development and Alumni Relations, University of Cambridge, 1 Quayside, Bridge Street, Cambridge, CB5 8AB By email: GiftRegistryEnquiries@admin.cam.ac.uk



How the University uses your data

We are committed to protecting your personal information and being transparent about what information we hold. Your data is used by us for alumni and supporter relations, and for fundraising.

Please read our full data protection statement at: philanthropy.cam.ac.uk/data-protection. The University of Cambridge has charitable status.





Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form and return to:	Service user number
Development and Alumni Relations, University of Cambridge GiftRegistryEnquiries@admin.cam.ac.uk	4 5 1 5 3 0
1 Quayside, Bridge Street, Cambridge, CB5 8AB	For the Governing Body of the University of Cambridge OFFICIAL USE ONLY This is not part of the instruction to your Bank or Building Society
Name(s) of account holder(s)	PAYMENT DETAILS
	Your name:
Bank/Building Society account number	Please pay the University of Cambridge the amount of:
Bank/Building Society account number	f10 f30 f50 Other f (amount of each payment in figures)
	pounds
Branch sort code	Starting on 01/ / until further notice, with a frequency of: Monthly Quarterly Annually Please allow at least one month between the date of the first payment and the date you sign this Direct Debit Instruction.
o: The Manager Bank/Building Society	Instruction to your Bank or Building Society
Address: Postcode:	Please pay the University of Cambridge Direct Debits from the accound etailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Cambridge and, if so, details will be passed electronically to my Bank Building Society.
	Signature(s)
Reference M A R T I N S N E A D Image: Comparison of the comparison of t	
Please affix your name/initials to the reference.	Date
Banks and Building Societies may not accept Direct Debit Instructions for some types of account.	

This guarantee information should be detached and retained by the payee.



THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the University of Cambridge will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the University of Cambridge to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the University of Cambridge or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society If you receive a refund you are not entitled to, you must pay it back when the University of Cambridge asks you to.

• You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.